



Partnership for a Healthy Community Board Meeting Minutes October 27, 2022

Members Present via Microsoft Teams:

Amy Fox	Holly Bill
Hillary Aggertt	Sally Gambacorta
Beth Crider	Adam Sturdavant
Lisa Fuller	Monica Hendrickson
Nicole Robertson	Craig Maynard
Tricia Larson	Jennifer Zammuto
Chris Setti	

Others Present:

Amy Roberts	Phillip Baer
Amanda Sutphen	

Approval of 09/22/2022 Meeting Minutes

Ms. Fuller made a motion to approve the minutes from the September 22, 2022 meeting. Motion was seconded by Ms. Hendrickson. Motion carried (11,0).

Committee Updates

Mental Health & Substance Use

Ms. Bill stated that the Substance Use group has officially gone off on their own now so they can start their performance management. Megan Hanley, Epidemiologist from TCHD will be Chairing this committee. Ms. Bill and Tim Bromley will continue to support this group until it's no longer needed. They are getting some partners together, ones that haven't been involved. Meeting times have been changing. A SWOT analysis was completed.

For Mental Health, sub-committees are continuing the meet and the large group has had a few discussions around current tasks and how they will continue on as performance management, like Mental Health First Aid, Suicide Prevention, & Trauma Informed Schools and Certified Peer Educator Trainings. Those programs will be moving forward on their own, not necessarily needing the help of the Partnership. The group will still support and track them along the way. The group will be sure to include the new interventions into the programs already being done. Still needing a chair for this group. Ms. Bill and Tim Bromley have both agreed to stay on as long as they are needed.

HEAL

The HEAL completed the Hunger Action Month and completed three walks in the three counties on the same day at the same time. They collected almost 500 pounds of food and about 88 attendants total. They completed the WIC farmer's market season. They are hoping that they increased the number of redeemed coupons. The Social Media campaign reached about 6500+ across the counties. The eatable alphabet is being worked on by HEAL food system partners and the education team and it has grown so much so that it's in all six Head Starts. The HEAL team provided their third quarter newsletter that was attached in the packet.

Dr. Sturdavant entered the meeting at 1:09pm.

Cancer

Ms. Robertson stated they didn't meet in October due to scheduling issues. She stated herself and Anne Bowman will be Co-Chairing the action team moving forward. At the November Board meeting, they will be presenting what their Performance Management Team proposal.

Data Committee

Amanda shared they do not have any additional updates to the data dashboards at this time. They will be updated after the data is available in 2023.

Ms. Fox asked if the Gap Analysis by Dr. Sara Kelly could be shared with the community. Ms. Hendrickson stated that her thought was that it would be included as an appendix inside the CHIP, as part of the entire process they went through. Ms. Fox stated that will be up on the website once the CHIP gets approved.

Mr. Setti entered the meeting at 1:15pm.

Board Business

CHIP Update

Ms. Fox shared the new priorities' interventions that were chosen, two for each area. Ms. Fox asked for feedback on the selection process. The CHIP planning team felt like what they planned for was followed through and it leads to the next steps, how to complete the interventions and move into the transition of the current plan and the next cycle's plan. Ms. Fox shared that you can research these interventions by searching by their title and most will come up that way. They have worked with the hospital systems to make sure they have what they need for their plans. At this point, they are working on a CHIP that will walk you through the process and have a high level look at how tasks will be put to these interventions and carried out over the next three years. Ms. Hendrickson stated Dr. Kelly has been working finalize objectives now that the interventions have been chosen. She will have that and supporting documents the second week of November and the full document will be available at the next Board meeting as a draft. The dashboard with overarching goals and objectives will be the first two weeks of November, in case that is needed for a placeholder. A contract will be sent out to those involved in the CHNA for the cost associated with that. The full CHIP would be available for approval for different boards in January.

Ms. Gambacorta asked if the CHNA was posted on the website. Ms. Aggertt said it was not at this time. Ms. Aggertt also noted that the current website is for the current cycle and it's going to take a costly amount of time for someone else to transition the website to the next cycle. She stated she is happy to create a tab and place documents as place holders until the new website is transitioned. The Board was okay with a placeholder for now, prior to revamping the website. Ms. Aggertt is looking into a refresher with the website platform creator as well. Ms. Fuller said she will look into staff that could help with the website and Ms. Hendrickson stated she has a Community Health Worker who might be able to assist.

Healthcare Collaborative Update

Ms. Hendrickson did not attend the last meeting, but she did meet with Dr. Aiyer and Sharon Adams the previous day. The MOU was sent and there were no issues. Moving forward with it seems to be on task. They are hoping for the November meeting to be with the leadership of that structure, to formalize they are not creating parallel paths, but that they are all incorporated and then move

forward with the MOU. Incorporating the work of the Healthcare Collaborative, the Partnership, and other entities that are working in this sphere, how they can better coordinate. The executive leadership of the Healthcare Collaborative would be at the top of the triangle, mid-level are advisory or operational groups and individuals or entities that work in that space make up the bottom tier. New initiatives can be easily put into this model, so they are aligned and formulized with MOUs. A big ask from the Healthcare Collaborative is putting money forward and the first value established was \$15,000 per large entity and there was no pushback from the larger players around the table. There is a match for some entities that don't have the financial capacity, but work capacity. The next meeting is working to be scheduled in late November. Ms. Robertson added that most of the discussion was around the finances and the logistics and if the goal is to hire a position and where it's housed. Ms. Zammuto stated that United Way also had some logistics to figure out with this as well.

Transition from Current to Next Cycle

Ms. Fox stated that the annual report would help transition individuals from one cycle to the next. The annual meeting this year was later in the year than normal, do they want to move it back to January or February to help transition? Ms. Fuller has not heard any concerns, just support feedback. The Board decided that they could move the annual meeting to February, but January seemed too soon for the action teams to gather data for the annual report. The annual meeting will also be to highlight the work preparing for the new cycle. Ms. Aggertt asked if the Board had to approve the chairs for the action teams and they were unsure and needed to check into the bylaws. Ms. Fox stated there are names for Chairs in every area, her and Ms. Fuller need to review and check the bylaws. Amanda said they will try to have all of the data available in February, but they are at the mercy of the state for some items.

Member Announcements

Ms. Robertson gave kudos to Ms. Fuller for the new equipment that came to OSF with a smooth delivery and installation.

Ms. Gambacorta asked is a three-year summary will be available at the annual meeting as well to show if the needle was moved, etc. Ms. Fox stated they will look at having a three-year summary as well.

Ms. Fox stated she appreciates everyone, especially the transition team and all their work over the last few weeks. Also thanked OSF for the use of the facility. There will be some communication about the next cycle's chairs and if a vote is needed.